Bradley Stoke Community School

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BSCS/24-092

24th February 2025

Dear Parents and Carers

I hope you have had an enjoyable half term break. I'm sure that you will all be as pleased as we are to see more daylight hours returning every week.

In Term 4 we will continue to have a focus on punctuality to lessons. Whilst most students move efficiently between lessons, some are still requiring several reminders each day, particularly with regard to multiple return trips to lockers or needing to fetch and return equipment.

Our expectations regarding movement around the school building are as follows:

Students should visit their lockers only at the following times:

- On arrival at school, proceeding to Tutor Time with everything they need for Lessons 1 and 2.
- At the beginning and end of breaktimes. They have 5 minutes at the beginning of break in which to do this and 5 minutes after the bell is sounded for the end of break. Students have time to visit lockers between the end of lunchtime and afternoon lessons.
- At the end of the day.

Mobile phones should be switched off and in lockers until the end of the day. Our mobile phone policy means students should not be checking phones during the day. Thank you for your understanding that students will have them confiscated if they are found to do so.

Students arriving 3 minutes or later after the start of the lesson will be marked late. The number of minutes late will be marked in the register and the teacher will tell them they are late.

Students who arrive late for 3 or more lessons in a week will receive a 30 minutes community detention in the following week. This will be communicated on Mondays by Mrs Lamberth, our Pastoral Administrator. Detentions cannot be rearranged unless notified by a parent to Mrs Lamberth at least 24 hours in advance.

A number of students in each year group will be supported through punctuality report this term and the Heads of Year team will be contacting those families.

As mentioned at the beginning of this letter, the great majority of our students arrive punctually to lessons and are well prepared. We are keen to ensure that students move purposefully between lessons. Term 3's Breakfast with the Head celebrated with some of the students who have 100% attendance and included a range of students for whom medical conditions have made 100% attendance impossible.

As we start Term 4, we will be sharing this focus with all students in our welcome back assemblies to ensure that all our whole school community is aware of this focus. Our other focus for Term 4 will be ensuring that our students are engaging well with their learning and avoiding any kind of distraction or low-level disruption to learning.

Also, in Term 4 we will be commencing daily uniform checks as part of student arrival each morning. We will be checking to ensure that:

- students are dressed in correct uniform
- they are wearing black socks (non-fluffy)
- jewellery such as bracelets/bangles, rings and necklaces are removed
- all headphones and ear buds are removed at the door and phones placed in lockers

Jewellery will be confiscated and kept in our safe until the end of the day in the first instance and retained until the end of term thereafter.

We know how well dressed the great majority of our students are and appreciate your support in ensuring that standards are maintained as expected. Final details of our checking procedure will follow shortly.

Kind regards,

Mrs Andrea William-Jones
Assistant Headteacher
Behaviour and Character Education
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